Here is the link to clock in & out on MyMITC:

https://mymitc.juniorenterprise.ca/mymitc/2/

Your username will be the first letter of your first name, and your entire last name.

Ex: John Doe = jdoe

Your password will be 123456. You may change that once you login.

If you happen to forget to clock in or out, or have any technical issues, please email me at (<u>Jacqueline.juniorent@gmail.com</u>) or text to 249 492 0979, with the following info, so that I can input your shift on my end:

Ex: June 21 – 9am-3pm - Forgot

Date of shift

Your clock in time (please note if am or pm)

Your clock out time (please note if am or pm)

Reason you were unable to clock in or out, so that we can troubleshoot.

Thanks!

Jacqueline